

NES PYR SOP

7/10/21

Penultimate Year Assessments (PYAs) have now been replaced by Penultimate Year Reviews (PYRs). The purpose of the PYR is to provide a structured review of training to date and subsequent guidance on mandatory and optional curricular requirements that would be required in a trainee's final year such that any deficiencies can be addressed prior to the expected CCT date thus preventing any unnecessary delay in completion of training.

All trainees in Medical specialties, both Group One and Group Two, **must** have a PYR and there should be a standardised process in the running of these reviews. Unlike the PYA, there is no requirement for externality.

Should a trainee wish another educator to provide input at the review, this would be provided by an appropriate educator (TPD / APGD) from another region. This should be the **exception** rather than the standard process and there must be good reason for requesting the involvement of another educator.

Similarly, if the TPD wishes another educator to provide input at the review, this would come from another TPD / APGD within NES.

A. Timeline for the Specialty PYR process

1. Training Management (TM) team to identify all trainees in Group One and Group Two specialties entering penultimate year of training (ie at end of ST5 for majority of Group 1 specialties or at end of ST6 for Cardiology / Neurology).
 - a. For Group 1 specialties as trainees enter ST6 (or ST7 for Cardiology / Neurology trainees)
 - i. Note that trainees in Geriatric Medicine who accredit in Stroke Medicine, who indicated the plan to train in Stroke at appointment, will have an additional 6 months of training and thus PYR should occur at beginning of ST7 year
 - b. For Group 2 specialties as trainees enter ST5 (or ST6 for Haematology)
2. TM team notify TPD of all trainees in this cohort.
3. TPD notifies trainee of PYR and identifies date for PYR meeting (can be held F2F or via Teams)
 - a. Meeting will occur prior to penultimate ARCP, ideally 12-18 months prior to expected CCT date
4. Trainee populates the following forms
 - a. Short 2-3 slide PPT presentation outlining training expectations / requirements in final year.
 - b. Specialty-specific sheet outlining final year mandatory and optional targets (derived from final year ARCP Decision Aid.
 - c. PYR trainee report
 - d. PYR IM summary training calculator (if Group 1 specialty)
<https://www.jrcptb.org.uk/documents/gim-pyr-summary-training-calculator>
5. Trainee uploads documents to e-portfolio Personal Library under "PYR" folder three weeks prior to PYR date.
6. At PYR, TPD and trainee agree mandatory and optional targets and sign off documentation using the Interim Review form on e-Portfolio.

Note TM administrative support is not required at PYR.

B. Timeline for IM Stage Two (GIM training) PYR process.

The process should be as per Specialty PYR.

Due to the large number of trainees in IMS2 GIM, PYRs should be grouped together with individual timeslots. Meetings should be via Teams, chaired by IMS2 TPD (or Deputy TPD), with the specialty TPD joining at an agreed timeslot to provide supportive information to panel.

All Group 1 specialties (except Cardio / Neuro)

ST6	ST7
IDENTIFY TRAINEES AT START ST6	
PYR AT 6-9 MONTHS INTO ST6	TRAINEE FULFILS MANDATORY TARGETS AGREED AT PYR
PENULTIMATE ARCP AT 9-10 MONTHS INTO ST6	FINAL ARCP AT 9-10 MONTHS INTO ST7

Cardiology / Neurology

ST7	ST8
IDENTIFY TRAINEES AT START ST7	
PYR AT 6-9 MONTHS INTO ST7	TRAINEE FULFILS MANDATORY TARGETS AGREED AT PYR
PENULTIMATE ARCP AT 9-10 MONTHS INTO ST7	FINAL ARCP AT 9-10 MONTHS INTO ST8

Group Two specialties (except Haematology)

ST5	ST6
IDENTIFY TRAINEES AT START ST5	
PYR AT 6-9 MONTHS INTO ST5	TRAINEE FULFILS MANDATORY TARGETS AGREED AT PYR
PENULTIMATE ARCP AT 9-10 MONTHS INTO ST5	FINAL ARCP AT 9-10 MONTHS INTO ST6

Haematology

ST6	ST7
IDENTIFY TRAINEES AT START ST6	
PYR AT 6-9 MONTHS INTO ST6	TRAINEE FULFILS MANDATORY TARGETS AGREED AT PYR
PENULTIMATE ARCP AT 9-10 MONTHS INTO ST6	FINAL ARCP AT 9-10 MONTHS INTO ST7