

NHS Scotland Medical ACT 2021/22 Accountability Report

NHS Board: Shetland

Section 1 Confirmation of Total Medical ACT Funding Received From NES During 2021/22

a	Confirmation of Allocation of Funding	Recurrent	Non Recurrent*	Total
	Base Allocation	£176,892		£176,892
	Value of Bids Required in 21/22 - as per letter	£14,685		£14,685
	Value of Bids Required in 21/22 - Add 20/21 100 places - non recurrent		£6,145	£6,145
	Value of Bids Required in 21/22 - Add 21/22 165 places - recurrent	£4,225		£4,225
	Value of Bids Required in 21/22 - Add 21/22 15 places - non recurrent		£384	£384
	Initial Allocation Available to Board	£195,802	£6,529	£202,331
	Total Funding Available for Bids in 21/22- pre national slippage	£18,910	£6,529	£25,439

b	Confirmation of Funding Received	Recurrent	Non Recurrent*	Total
	Base Costs	£176,892		£176,892
	Bids Approved by RAWG and NES	£1,623	£23,816	£25,439
	In Year Slippage on Bids Approved by RAWG and NES			£0
	Total Funding Received	£178,515	£23,816	£202,331
	Bids Under/(over) Allocation Agreed by RAWG and NES			£0

Detail in section 2c

Detail in section 2a

Detail in section 2a

using regional, national slippage or NES additional funding if over initial allocation

*Non recurrent spend/bids are for time limited spends usually for 1 financial year but can cover multiple years, examples of multi year spends/bids- Mat leave cover 5 months in year and 7 year after; capital projects covering several years, IT equipment needed in year; CTF's.

Comments on above

Director of Finance

Signed:	
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Print name:	
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Date:	
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Director of Medical Education

Signed:	Please insert scanned/electronic signature or email approval of submission accepted
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Print name:	
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Date:	
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Note: DoF and DME signature and date must be obtained prior to report submission to Regional ACT Working Group.

Report Approved at Regional ACT Working Group
Copies can be sent to NES before approved by RAWG

(Y/N)	Date

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Section 2b In Year Spends and Slippage Not Pre-Populated on "Section 2a - Bids" including transfers of funding from other boards

Proposal/Item Description	Board - if using funding transfer from an other board.	Recurring (£)	Non-Recurring (£)	Total (£)	GT		Capital (Y/N)	Requester	Benefits for UG Medical Training (and others where relevant)
					2022/23	2023/24			
Total		0	0	0	0	0			

* Future year spend will need to be approved by RAWG and NES in 22/23 bids process

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Section 2c Recurrent Baseline Medical ACT Funding.

Total per Section 1		177	2		179					
Activity	Provider: Select from Drop Down Menu	2020/21 Cost (£000's)	Movement		2021/22 Cost (£000's)	Reason for Movement (Excluding Bids)	Staffing time			
			2021/22 Recurrent Bids (£000's)	2021/22 Other (£000's)			Medical (Consultant/GP) WTE	Medical (not Consultant/GP) WTE	Clinical Non Medical WTE	Others WTE
DME - Session	Health Board	15.2			15		0.1			
Medicine - Consultant Session	Health Board	21.7			22		0.14			
Surgery - Consultant Session	Health Board	21.7			22		0.14			
Anaesthetics - Consultant Session	Health Board	16.3			16		0.1			
Clinical Fellow post	Health Board	11.0			11			0.2		
General Practice	Primary Care	21.0			21		5 Teaching Placements			
Student Paediatric and Intermediate Life Support Training plus consultants study leave	Health Board	5.4			5					
Other Student Clinical Training Placement ('quality initiative') - Infection Control	Health Board	1.4			1					
Other Student Clinical Training Placement ('quality initiative') - Labs	Health Board	3.1			3					
Other Student Clinical Training Placement ('quality initiative') - Physiological Measurements	Health Board	3.0			3					
Other Student Clinical Training Placement ('quality initiative') - Public Health	Health Board	3.6			4					
Other Student Clinical Training Placement ('quality initiative') - Pharmacy	Health Board	1.2			1					
Other Student Clinical Training Placement ('quality initiative') - Renal	Health Board	2.8			3					
Administration and Service Support	Health Board	18.6			19					0.6
Other (Staff Development, VC equipment maintenance)	Health Board	5.0			5					
Teaching Support Infrastructure	Health Board	2.0			2					
Student Placement Travel Reimbursements	Health Board	8.6			9					
ACT Infrastructure and support/central cost	Central costs	5.2			5					
NHS Highland: Prescribing Training*	Other	0.8			1					
Specialist Nursing	Health Board	9.4			9				0.2	
Pay Inflation	Health Board		2		2					

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NHS Board: Shetland

Section 3

a	<p>Local Governance Structure</p> <p>Does the Board hold Local Medical ACT meetings?</p> <p>NHS Shetland has a Medical Education Governance Group (MEGG), which is chaired by the Director of Medical Education. The MEGG is held once a month and is attended by representatives from Finance as well as the Medical Director and the Director of Acute Services. ACT is a standing item on the agenda - The ACT report and monies available are discussed at the meeting.</p> <p>Provide brief details of the Board's local governance structure for Medical ACT and how this feeds into RAWG business</p> <p>The Director of Medical Education chairs the Medical Education Governance Group. The MEGG is part of NHS Shetlands governance structure. The Director of Medical Educations Annual report forms part of the Medical Directors report to the Board. The minutes and action tracker from the Medical Education Governance group go to the Joint Governance Group, which reports to Clinical Care and Professional Governance Committee (CCPGC). The CCPGC reports to the Integrated Joint Board and NHS Shetland Board. The chair of the Clinical and Professional Governance Committee has responsibility for providing the Board with assurances regarding governance as a whole and this includes Medical Education and Training. The Director of Medical Education who sits on the MEGG is part of the RAWG and can feed any ACT related business to the group and vice versa.</p>
b	<p>Please provide details of any Medical ACT funded activities/initiatives which may be beneficial and/or transferable to other Boards - General</p> <p>The Clinical Development Fellow time is part funded by ACT - this has allowed NHS Shetland to build the teaching and training resource. The CDF has undertaken a number of essential roles such - OSCE co-ordination, Mentoring role for medical students, help in supporting the teaching programme - such as developing a series of session on preparation for FY1. The CDF has also been central to ensuring we have appropriate simulation kits for teaching and has help the same education team to pull together bids for equipment. The feedback from the students is that they have very much appreciated having the CDF as they have actively enhanced the teaching experience provided by NHS Shetland. In smaller boards (where the teaching team is small) they could benefit from CDF ACT funded hours.</p> <p>Please provide details of Medical ACT funded activities/initiatives which may be beneficial and/or transferable to other Boards for increasing teaching capacity</p>
c	<p>Please provide a brief overview of any opportunities/challenges in year which have impacted on the delivery of Undergraduate Medical Education</p> <p>Covid has resulted in the in-hospital teaching space being re-purposed as a clinical area. The teaching and training space was moved off site and this has led to challenges for the medical administration team. From October 2022, there are plans to move the training back to the in-hospital space - this will help in the delivery of face to face teaching and simulation teaching.</p> <p>Please provide details of any anticipated future challenges which may impact the delivery of Undergraduate Medical Education</p> <p>1). The provision of accommodation is an issue in Shetland with limited availability of Health Board accommodation and competing requirements across multiple department for accommodation. There is also a general lack of available housing stock in Shetland. As part of the plans to grow numbers of final year medical students in GP blocks may be limited by the availability of accommodation in Lerwick as well as in more rural parts of Shetland. 2). A Second challenge is the number of non-recruited to GP posts with some practices running on locum cover - this could have an impact on the ability to host final year medical students in GP practices.</p>
d	<p>Please provide details of any anticipated changes to Undergraduate teaching and/or curriculum in the forthcoming academic year which could impact Medical ACT in your board.</p> <p>N/A</p>

Please Submit to NES a
Information provided sr

Section
1
2A
2A Sup -PY Evaluation
2B
2C
3

s an Excel File not in PDF Format
ould be from 2021/22

User Information
<p>Tab summaries, initial allocations offered to the Boards and actual funding received, also for sign off by DoF and DME of Boards and date of RAWG approval</p> <p>1a and 1b are pre-populated by NES based on 21/22 Allocation Letter and Payment on Behalf (POB) payments made to Boards.</p> <p>Signatures - email approval or signature accepted. We will also accept an excel copy without signatures if this is provided with a PDF signed version.</p>
<p>payments from NES.</p> <p>NES will prepopulate columns: B, C, D, E, F, I, L Boards should complete G, H, J, K, M, N, O, P sourced in time, work delayed etc N – Please provide metric results where available O – Anticipated benefits as per bid details P - please provide brief overview detailing why the anticipated benefit was not achieved for example if the equipment did not fulfil the need.</p>
<p>In section 2A we have asked for evaluation details. We acknowledge that evaluation often takes place a year after implementation and can therefore take some time. Information from the evaluation of bids not covered in the Accountability report timeline should be included in this tab.</p>
<p>Tab details of all other spend and slippage of medical ACT in year not either shown in 2a or part opening baseline allocation, i.e. use of additional in year funding not spend on bids as shown on 2a, where the funding has come from- underspend on bid or other health board.</p> <p>All details to be added by Boards</p>
<p>bids per section 1</p> <p>To allow us to prepopulate this section in future years please complete the excel sheet provided, do not attach as an additional sheet.</p> <p>Please use drop downs where provided.</p> <p>Staffing time</p> <p>Medical PA - Consultant/GP PA's Medical WTE - Training grades, Specialty Doctors, CTF's Clinical non medical WTE - all other clinical staff Other WTE - support functions, Admin, Medical ACT officers, education managers</p>
<p>Tab requests details on Local regional ACT groups/practises, new initiatives details, future opportunities/ challenges and future anticipated changes to teaching/curriculum.</p> <p>Please keep the answers to these sections brief and concise. If you have any metric data to support this would be appreciated.</p> <p>challenges.</p>